Robotopia

123 Main Street
Robot City, ST 12345
(123) 456-7890

Purchase Order

Date	Invoice number	P.O. number
9/7/2020	#123456	12345678

Ship date	Ship via	Terms
9/14/2020	We deliver	Shipping & payment terms

Vendor

John Smith
AutomateMe
234 Secondary Street
Tech City, ST 456789
(123) 456-7890
no_reply@example.com

Ship to

Jane Doe
Robotopia
123 Main Street
Robot City, ST 12345
(123) 456-7890
no_reply@example.com

Item #	Description	Qty	Unit price	Total price
12345-A	**Item A**	1	$200.00	$200.00
12345-B	**Item B**	2	$200.00	$400.00
				$0.00
				$0.00

Subtotal	**$600.00**
Shipping & handling	**$20.00**
Tax rate	**8.60%**
Sales tax	**$51.60**

$671.60